

ANNISTON MUSEUM OF NATURAL HISTORY CHILDREN'S BIRTHDAY PARTIES

What better place to go wild on your birthday than the Anniston Museum of Natural History?

Birthday party pricing:

Non-members: \$200 for birthday party rental + \$25 for live animals

Family Members: \$100 for birthday party rental + \$25 for live animals

Join the Anniston Museums and Gardens Family Membership for one year for \$90 to receive the family membership birthday party discount.

Enjoy... a visit to seven exciting exhibit halls, including the hands-on children's discovery room, Nature Space. Walk on the nature trails, including the Bird of Prey trail with live raptors, and celebrate with friends!

Celebrate... with a 2-hour classroom rental. The museum classroom is reserved for you and your guests. Tables and chairs are included. Plan to set-up and clean up within these hours. Admission for **up to 15 party visitors is included** in the rental fee. You may **purchase more admission passes for a discounted rate of \$3/person**. (Members and children ages 0-3 are free). If you need more time at the museum, finish your party, clean up and then take your guest into the exhibit halls. The museum is open until 5pm. No food, drink, or tobacco products permitted in the exhibit halls.

Schedule... Contact sburke@annistonmuseum.org or call 256-237-6766 x 302. Birthdays must be booked at least two weeks in advance, or earlier if possible. Parties are available on Saturdays 10:30am-12:30pm or 1:30pm-3:30pm. Anniston Museum does not "hold" dates. Slots are filled on a first-come, first-serve basis; payment confirms your reservation. Payment may be made during regular business hours after you have pre-scheduled your party with the Education Department. Payment confirms reservation and is non-refundable! Visa/MC, cash or personal check with ID.

Fees... Non-members, a \$100 non-refundable deposit is required to secure your date. Members, a \$50 non-refundable deposit is required to secure your date. This includes 15 guests (child or adult) passes. Members are free. Payment must be made when scheduling the party. You may purchase additional guest passes for \$3/person to exhibit halls for additional party guests on the day of the party.

Add on live animals for your birthday party! Snakes, lizards, chinchillas... Oh my! For \$25 more, you will receive a 30 minute exciting live animal presentation in the party room by a Museum Educator.

Guidelines... Maximum of 40 people may be invited due to space available in the party room. Parties are available for all ages. Parties are scheduled on Saturdays in 2 hour blocks, 10:30-12:30pm or 1:30-3:30pm. One adult must be present for every 10 children ages 16 and younger. Tables and chairs for 25 are provided as well as a food table. Extra chairs provided if needed. Decorations may be placed on tables or the floor only. All decorations must be removed at the end of

your scheduled event. The museum will not be held liable for loss or damage to property. The museum reserves the right to levy additional charges for careless damage to museum property. An ice maker and refrigerator/freezer is available upon request.

What to do when you arrive... Check in at the Visitor Services desk when you arrive. When you check in, you will be given 15 stickers for exhibit hall admission. You may purchase additional stickers at any time during the party. Distribute these stickers to your guests and inform them that they must wear the stickers in order to gain access to the exhibit halls.

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Renter – the person signing the rental paperwork who is ultimately responsible for oversight and compliance of all rules, responsibilities, and guidelines

Deposit Requirements and Payment of Rental Fees:

For non-members, a \$100.00 non-refundable deposit is required to secure the date and facility. For Members, a \$50.00 non-refundable deposit is required to secure the date and facility. It will be applied to the total rental fee. **The total rental fee must be paid at least 14 days before party date.** If booking two weeks or less prior to party date, full payment is due at time of reservation.

_____Initials

Cancellations/Refunds:

Cancellations and refunds are accepted only from the contracted renter and must be made in writing (email or personal letter). Non-members – all rental fees that have been paid, except the \$100.00 non-refundable deposit, will be refunded if guidelines for cancellation are followed. Members – all rental fees that have been paid, except the non-refundable \$50.00 deposit, will be refunded if guidelines for cancellation are followed. The cancellation or refund request must be submitted two weeks prior to the event.

Responsibilities:

It is the responsibility of the renter/point of contact to be sure that the facility is cleaned after the event so as to leave the space the way it was found. All food and drinks are to remain outside of exhibit halls. Decorations may be placed on tables or the floor only. No glitter or confetti will be allowed in the museum. All decorations must be removed at the end of your scheduled event. The museum will not be held liable for loss or damage to property. The museum reserves the right to levy additional charges for careless damage to museum property. An ice maker and refrigerator/freezer is available upon request.

Renter Agreement:

I have read and understand the attached rental guidelines set forth by the museum and it is understood that all guidelines will be enforced. I, the Renter, am responsible to enforcing the rules and regulations with all guests and vendors associated with the event.

Renter Signature: _____

Date: _____

Museum Staff Signature: _____

Date: _____